



Ector County Commissioners' Court

September 10, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk  
Absent:  
Mike Gardner, Commissioner Precinct #1

The meeting was called to order at 10:01 a.m.

**INVOCATION- COMMISSIONER MIKE GARDNER**

The invocation was led by Commissioner Simmons.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Hall led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant

To receive public comments on non-agenda related items.

There were no public comments.

2. Presentation: Vector Fleet Management, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to receive a presentation from Vector Fleet Management.

Aubrey Felton, Executive Vice President for Vector Fleet Management, addressed the court and gave a presentation regarding the proposed upcoming contract renewal.

**NO ACTION WAS TAKEN ON THIS ITEM**

3. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to accept a \$4,709.00 donation from Law Enforcement Partners for the Ector County Sheriff's Office.

Commissioner Simmons made a motion to accept the donation from Law Enforcement Partners; a second was made by Commissioner Stringer. MOTION PASSED 4-0

4. Resolution: Domestic Violence Awareness Month, Shelby Rigtrup- County Judge Admin. Assistant

To consider, discuss, and take any necessary action to approve a *Resolution* designating October 2024 as *Domestic Violence Awareness Month*, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #4.pdf

A motion was made by Commissioner Simmons to approve a Resolution designating October 2024 as Domestic Violence Awareness Month; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

5. Travel Allowance, Steve Paz- Agrilife Extension Agents Director

To consider, discuss, and take any necessary action regarding a travel allowance for Joel Pigg, Extension Program Specialist, in order to provide water well screenings for residents due to the West County fire; the total travel allowance is \$911.27.

Commissioner Simmons confirmed that this is a one time reimbursement for travel. A motion was made by Commissioner Stringer to approve the request as presented; Commissioner Hall seconded the motion. MOTION PASSED 4-0

**AWARD OF BIDS/PROPOSALS**

6. Request for Bid Specifications: Armory Parking Lot, Lucy Soto- Purchasing Director, Aaron Martin-Coliseum Director

To consider, discuss, and take any necessary action on the *Request for Bid Specifications* for the *Armory Parking Lot*, Bid No. 2024-IFB-047; the specifications were developed by the Coliseum, LCA, and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Simmons. MOTION PASSED 4-0

7. Ranking of Responses: Request for Qualifications Specifications for Juvenile Probation Design Build Services, Lucy Soto- Purchasing Director, Kevin Mann- Juvenile Detention Center Director

To consider, discuss, and take any necessary action to approve the *Ranking of the Responses* for the *Request for Qualifications Specifications for Juvenile Probation Design Build Services*, Solicitation RFP No. 2024-RFQ-036, and authorize the start of negotiations for an agreement; these specifications were posted on July 9th, 2024 and two vendors submitted their qualifications.

A motion was made by Commissioner Simmons to move the item into Executive Session; Commissioner Hall seconded the motion. MOTION PASSED 4-0

After Executive Session, Commissioner Simmons made a motion to move the item out of Executive Session; a second was made by Commissioner Hall. MOTION PASSED 4-0

A motion was made by Commissioner Simmons to table the item; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

**CONTRACTS/AGREEMENTS/GRANTS**

8. Memorandum of Understanding (MOU) Agreement Renewal: DSHS Contract No. HHS001472800014, Eunice Ibarra- Health Department

To consider, discuss, and take any necessary action regarding the renewal of the *MOU Agreement*, Contract No. HHS001472800014, by and between the Department of State Health Services

(DSHS) and the Ector County Health Department, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #8.pdf

Commissioner Simmons made a motion to approve the MOU Agreement, Contract No. HHS001472800014 as presented; a second was made by Commissioner Stringer. MOTION PASSED 4-0

9. Subscription Agreement: Trimble Inc., Lucy Soto- Purchasing Director, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action to approve a 3-year *Software Subscription Agreement* with Trimble Inc. for the Planning and Development Department, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

A motion was made by Commissioner Simmons to approve the software subscription agreement with Trimble Inc. as presented; Commissioner Hall seconded the motion. MOTION PASSED 4-0

10. Airport Hangar Lease Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to approve the *Hangar Lease Agreement* for use at the Ector County/Odessa-Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Stringer made a motion to approve the Hangar Lease Agreement as presented; a second was made by Commissioner Hall. MOTION PASSED 4-0

**PERSONNEL REQUESTS**

11. Constable Appointment , Shelby Rigtrup- County Judge Admin. Assistant

To consider, discuss, and take any necessary action to appoint James (Wes) Carta as Constable for Precinct #1.

A motion was made by Commissioner Hall to appoint James "Wes" Carta as Constable for Precinct #1; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

**PLANNING AND DEVELOPMENT**

12. Annexation & Resolution, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action regarding the annexation of real property located at boundary survey of 263.67 acres, located in the remainder of Section 1, and the remainder of Section 2, Block 42, T-2-S T&P RR Co. Survey, Odessa, Ector County, Texas, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #12.pdf

Eddie Landrum amended the agenda item stating that the 263.67 acres is all in Section 1 not in Section 2. Commissioner Stringer made a motion to approve the agenda item as amended; a second was made by Commissioner Hall. MOTION PASSED 4-0

**CONSENT AGENDA**

13. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

13a.) Line-Item Transfer- Sheriff:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Sheriff, Investigation Expense, 001-360-5332 from Uniform Supplies, 001-360-5176 for \$5,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

13b.) Line-Item Transfer- Library:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Library, Educational Travel, 001-690-5161 for \$193.00, Telephone, 001-690-5251 for \$456.00 from County Advertising, 001-690-5403 for \$649.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13a.pdf
2. Agenda Item #13b.pdf

A motion was made by Commissioner Hall to approve the consent agenda as presented; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

**BUDGET/FINANCIAL**

14. Purchase: GIS Servers & Related Equipment, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action regarding the purchase of *GIS Servers and Related Equipment* from the DIR Cooperative, as depicted in the quote from Weaver Tech, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #14.pdf

Commissioner Stringer made a motion to table the agenda item; a second was made by Commissioner Hall. MOTION PASSED 4-0

After Executive Session ended, a motion was made by Commissioner Simmons to bring the item back for discussion; Commissioner Hall seconded the motion. MOTION PASSED 4-0

Commissioner Simmons made a motion to authorize the purchase of the GIS servers and related equipment as presented at the price of \$495,000 and authorize the Auditor to bring back the required line item transfer; a second was made by Commissioner Stringer. MOTION PASSED 4-0

15. Purchase: Visionality Streaming Software ARPA, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the purchase of the *Visionality Streaming Software* for the Elections Department, for \$67,313.00; the funding will come from ARPA Lost Revenue.

**ITEM WITHDRAWN**

16. Budget Amendment Request: County Court at Law, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, County Court at Law, Departmental Furniture & Equipment, 001-140-5199 from Unreserved Fund Balance, 001-3310 for \$2,143.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #16.pdf

A motion was made by Commissioner Simmons to approve the agenda item as presented; Commissioner Hall seconded the motion. MOTION PASSED 4-0

17. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for September 10th, 2024, and review County financial statements and reports.

Minutes Attachments

1. AP Department Payment Report - 2715.pdf
2. AP Department Payment Report - 2719.pdf

Commissioner Hall made a motion to approve Accounts Payable Fund Requirements Report as presented; a second was made by Commissioner Simmons. MOTION PASSED 4-0

**Time: 10:35 a.m.**

A motion was made by Commissioner Stringer to adjourn to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

**Time: 12:44 p.m.**

Commissioner Hall made a motion to reconvene; a second was made by Commissioner Simmons. MOTION PASSED 4-0

**EXECUTIVE SESSION**

18. Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

19. Real Estate, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

20. Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

Commissioner Simmons made a motion to authorize H.R. with payment of comp time that has been accumulated over the past couple of years and zero that out for all departments unless a department prefers to maintain a balance in comp time; a second was made by Commissioner Stringer. MOTION PASSED 4-0

A motion was made by Commissioner Simmons to approve the proposed payscale for a permit manager and to match the scale with the GIS Manager in the same department; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

**ADJOURN**

**Time: 12:47 PM**

With no further business to discuss a motion to adjourn was made by Simmons with a second by Commissioner Stringer. MOTION PASSED 4-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

October 10, 2024 at 09:31 AM



Jennifer Martin, Ector County Clerk